

हिन्दी विश्वविद्यालय ज्ञान एकता प्रगति **Hindi University**

आलो बिल्डिंग: ३७/२ भैरव दत्त लेन, नंदीबागान, साल्किया, हावड़ा, ७१११०६
ALO BUILDING: 37/2 Bhairab Dutta Lane, Nandibagan, Salkia, Howrah, 711106
E-mail: hindiunivwb@gmail.com Website: www.hindiuniv.ac.in

Ref No.HU/VC/Engagement/2026/233

Date: 09.09.2026

EMPLOYMENT NOTIFICATION FOR RE-ENGAGEMENT OF RETIRED OFFICERS

Applications are invited from eligible retired officers of State Aided Universities / State Government / Government Undertakings in West Bengal for contractual engagement under the **Re-employment Scheme of the Government of West Bengal** for the following statutory administrative positions:

1. **Deputy Registrar:** 01 (One) Post (Purely on contractual basis under re-employment scheme from retired persons)

Consolidated Pay: As to be framed by the Department of Higher Education, Govt. of West Bengal.

Age: Below 65 years.

Qualifications:

a. Essential

- i. Uniformly good academic record with a Master's Degree.
- ii. At least 10 years of experience as Lecturer/ Assistant Professor in the AGP of Rs. 6000/- and above with experience in educational administration in Academic Institutions like University, Research Establishment and/or in an institute of higher learning of which 5 (five) years must be in a university or in an Institute of Post Graduate Study.

OR

Comparable experience in research establishments and other institutions of higher learning.

OR

10 (ten) years' administrative experience, of which 5 years shall be as Assistant Registrar or equivalent post.

b. Desirable

- i. Master's Degree with 55% marks or its equivalent grade in the point scale wherever a grading system is followed
- ii. A Doctorate Degree or published papers of high standard.
- iii. Experience of at least 10 years in a fairly senior position in any academic institutions like a college or a university or a research organisation.

2. **Development Officer:** 01 (One) Post (Purely on contractual basis under re-employment scheme from retired persons)

Consolidated Pay: As to be framed by the Department of Higher Education, Govt. of West Bengal.

Age: Below 65 years.



हिन्दी विश्वविद्यालय



मान एकता प्रगति

Hindi University

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Qualifications:

a. Essential

- i) Uniformly good academic record with a Master's Degree.
- ii) At least 10 years of administrative experience, preferably in a Government Department/University/PSU/Autonomous Institution, with experience in development planning, project implementation, institutional coordination and liaison with Government authorities.

b. Desirable

- i. Master's Degree with 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
- ii. Experience of at least 10 years in a fairly senior position in any academic institutions like a college or a university or a research organisation.

Terms & Conditions

- **Nature of Engagement:** Purely temporary and contractual, extendable subject to satisfactory performance and approval of the Competent Authority up to 65 years of age.
- **Pay Fixation:** Fixation of pay will be strictly as per policy/guideline of Department of Education, Govt. of West Bengal.
- **Disqualification:** Persons dismissed/retired prematurely under disciplinary proceedings are not eligible.

Application Guidelines

Submit the duly filled-in application along with CV and self-attested copies of:

- Pension Payment Order (PPO) & Last Pay Certificate (LPC)
- Educational & Experience Certificates
- Proof of Date of Birth & Aadhaar/PAN Card

Mode of Application:

Send the scanned PDF via email to cehuconfd@gmail.com or send hard copies to the Hindi University, ALO Building, 37/2 Bhairab Dutta Lane, Nandibagan, Salkia, Howrah- 711106.

Selection Mode:

Walk-in-Interview by a constituted Selection Committee.

Last Date of Application: 15.09.2026.

Sd/-

Vice-Chancellor

Hindi University